

## General Information

### The 127th Annual Meeting of the Japan Prosthodontic Society

June 15 (Fri), 16(Sat), 17 (Sun), 2018

Okayama Convention Center

14-1 Ekimotomachi, Kita-ku, Okayama, 700-0024, Japan

TEL : +81-86-214-1000

Hotel Granvia Okayama

1-5 Ekimotomachi, Kita-ku, Okayama, 700-8515, Japan

TEL : +81-86-234-7000

<http://www.med-gakkai.org/jps127/>

Dear Participants

1. On-site registration will be handled at the reception desk in Okayama Convention Center and Hotel Granvia Okayama.

	Okayama Convention Center 2F Lobby	Hotel Granvia Okayama 4F
June 15 Friday	16:00-18:30	—
June 16 Saturday	8:10-18:50	8:10-18:50
June 17 Sunday	8:00-15:20	8:00-15:20

2. You are requested to report to the reception desk to make sure that your registration has been correctly made. All student members (Graduate / Undergraduate) are requested to present certification form. You are requested to put your name plate on your jacket during the meeting and at Banquet.
3. Banquet will be held at "Phoenix" (4F), Hotel Granvia Okayama from 19:00 on June 15. Reception Fee (JPY 15,000: on-site rate) is not included in the registration fee. Please pay the fee at the reception desk if you would like to take part in the Banquet.
4. Announcements to the participants will be made on the bulletin board located in the registration area.
5. Smoking is prohibited in Okayama Convention Center and Hotel Granvia Okayama (Smoking is only allowed at the designated smoking areas.)

## Guideline for Poster Presentations

1. The posters are to be placed at "Event Hall " (1F), " Atrium " (2F) and " Conference room 403 " (4F) in Okayama Convention Hall.
2. Poster panel is 120 cm wide × 180 cm high. The space available for each poster is 120 cm wide × 150 cm high. The top 20 cm of panel is for the space of title of presentation, author ' s name(s) and affiliation(s) in accordance with the panel format.
3. Next to the title, please place a small photograph of the presenter, so that he/she can be identified by their audience.
4. All posters will be mounted on the numbered poster panels using drawing pins provided by the congress staff on-site.
5. All presenters are required to disclose any Conflict of Interest (COI) in the subject matter of which any company, entity, or organization has an interest.
6. Please indicate the source of any funding for the study on the poster.
7. Studies on human subjects: please add a declaration that permission was obtained from an institutional ethical committee and that subjects (or their guardians) gave written, informed consent.
8. Posters should be put up between 8:00-9:00 on June 16 (Sat), to make it possible that posters will be available for viewing through the "poster viewing periods".
9. Presenters should stand next to their poster, to be available for discussion with audience during poster discussion period.  
International: 12:00-12:50 on June 16 (Sat.)
10. The posters have to be removed between 14:00-15:00 on June 17. The posters left after 15:00 will be removed and discarded by meeting staff.

